



# How Kansas State University responds to discrimination, harassment, sexual violence and stalking.

## Policy and Procedures Manual (PPM3010)

PPM 3010 is Kansas State University's policy prohibiting discrimination, harassment, sexual violence, dating and domestic violence, and stalking. The university encourages all members of the community to report conduct prohibited by PPM 3010. Consistent with PPM 3010, the university always evaluates and processes all reports of prohibited conduct concerning a member of the K-State community to determine whether a full investigation is necessary. Regardless of whether a reported victim chooses to participate in the PPM 3010 process, K-State will suggest and offer applicable support and assistance services. The university will make every effort to protect the privacy of those involved in the process and will only disclose information to those with a legitimate administrative or legal need to know.

The university will attempt to resolve a complaint filed under PPM 3010 within 60 days of receipt, although some cases may take longer depending on the circumstances. Complainants should report any incidents of suspected retaliation to the Office of Institutional Equity.

The university's PPM 3010 response is an internal university process that is separate from the criminal justice process. Any questions about the process can be directed to the Office of Institutional Equity at 785-532-6220, equity@k-state.edu, or 103 Edwards Hall, 1810 Kerr Drive, Manhattan, Kansas.

## Complainant options

- Complainants will not be forced to participate in an investigation.
- If there is an investigation, the complainant will be informed of the outcome of the investigation and have the right to appeal the outcome on specified grounds.

- Reasonable assistance or reasonable changes in circumstances, — such as no-contact orders, access to counseling services, academic accommodations, change in on-campus housing, class assignments or office location, change in work schedule, job assignments or supervisor(s), and/or public safety escort services, and/or visa immigration assistance — may be given. The Office of Institutional Equity will work with the appropriate campus office(s) to provide reasonable changes.
- An advisor or support person — including an attorney hired at one's own expense — may provide assistance during the PPM 3010 process when the report pertains to sexual violence or another crime.

## Steps for reported victims of sexual violence, dating or domestic violence, or stalking in addition to a PPM 3010 report

Services are available to reported victims through Kansas State University and in the community for counseling, physical and mental health.

Advised steps include:

- Seeking medical attention, both to promote well-being and to preserve evidence.
- Notifying law enforcement that a crime has been committed. Kansas State University's Center for Advocacy, Response and Education (CARE) can assist with contacting campus police or the local police department.

An additional option is seeking a court order for protection from abuse or stalking. The CARE office can assist with this. K-State Police enforce court orders in areas where they have authority to exercise their police power, including on K-State property.

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